



**Special Board of Directors Board Meeting Minutes**

Wednesday, January 17, 2024 at 5:30 PM

at 2000 Texas, El Paso, TX 79901

Public	P/A/PY	Low Income Rep.	P/A/PY	Private	P/A/PY
Christina Sanchez	A	Vacant		Fernando Escobedo, Jr.	P
Judge Nina Serna	P	Sylvia Carreon	A	Alberto Mesta, Jr.	A
Commissioner David Stout	P	Laurencio Bosquez	P	Loren Cartagena	P
Senator César Blanco	P	Luis Perez	P	Fred Perea	P

*P=In Person, A=Absent, PY=Proxy*

**STAFF**

Laura Ponce, Executive Director (Virtual)	Mike Martinez, Weatherization and Maintenance Manager
Andrea Cortez, Exec. Assistant & Outreach Coord.	Kristy Gamble, Wipfli (Virtual)
Ema Marciscano, Community Services Manager	Martha Hernandez, HR Specialist

**GUESTS**

Lina Mendoza, Office of Senator Blanco

Phillip Strickler, Strickler & Prieto, LLP

**PROCEEDINGS**

- I. **Call to Order** – The meeting was called to order at 5:30 PM by Luis Perez.
- II. **Certification of Quorum** – Quorum was certified by Andrea Cortez, Executive Assistant & Outreach Coordinator.
- III. **Public Comment** – There was no public comment.
- IV. **New Business:**
  - A. **Presentation of the El Paso CAP Project BRAVO, 2022 Financial and Compliance Audit Report, per Organizational Standards 8.1 & 8.3:** Mr. Phillip Strickler presented to the board the highlights of the El Paso CAP Project BRAVO, 2022 Financial and Compliance Audit Report. Mr. Strickler answered questions presented by the Board. **No action was taken.**
  - B. **Review and Approve the El Paso CAP Project BRAVO, 2022 Financial and Compliance Audit Report, per Organizational Standard 8.4:** Mr. Perez asked the Board for a motion in regards to the presented Audit Report. **A motion was made by Fernando Escobedo to approve the El Paso CAP Project BRAVO, 2021 Financial and Compliance Audit Report. The motion was seconded by Laurencio Bosquez. The motion passed unanimously.**
- V. **Old Business:**
  - A. **None.**

**VI. Adjourn to Executive Session:**

This meeting is to be closed to review and discuss personnel matters under Tex. Gov't Code 551.074. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed meeting, then the Board may take action, decision, or vote on a matter posted for closed meeting when it reconvenes in open session.

**There was no Executive Session.**

**VII. Community Updates:** Laurencio Bosquez provided an update on the distribution of donations gathered to orphans and migrants in Mexico. **No action was taken.**

**VIII. Confirm Next Meeting Date/Time:** The meeting was confirmed for Monday, January 29, 2024, at 5:30 PM at Project BRAVO's administrative offices at 2000 Texas Ave.

**IX. Adjournment:** Fernando Escobedo made a motion to adjourn the meeting. Fred Perea seconded the motion. The motion passed unanimously and the meeting was adjourned at 5:41 PM.