



## Board of Directors Meeting Agenda

January 20, 2026

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The January 2026 Meeting of the Board of Directors of Project BRAVO will be held Tuesday, January 20, 2026, at 5:30 PM MT at the Project BRAVO Central Center located at 2000 Texas Avenue, El Paso, TX 79901.

A copy of the agenda and board packet will be posted at [www.projectbravo.org](http://www.projectbravo.org) under the “Resources”/“Board of Directors” tabs. Members of the public may address the Board of Directors at the meeting by calling the Executive Assistant (915) 562-4100 ext. 114 at Project BRAVO at least 24 hours in advance of the scheduled meeting to place their name and topic on a list that will be given to the Board Chair on the day of the meeting. There will be a 3-minute time limit to make a public comment presentation. Directors will not hold a discussion about the topic presented by a member of the public if it is not on the agenda. Rather, at the Chairperson’s discretion, the item may be assigned to a committee for review.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order reflected on this meeting notice.

All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a board member requests that an item be withdrawn for individual consideration. Any board member can request an item be withdrawn for individual consideration.

**I. Call to Order**

**II. Certification of Quorum**

**III. Public Comment**

**IV. Consent Agenda: Luis Perez, Board Chair**

- A. Review and approve the meeting minutes from December 2, 2025 per **Organizational Standards 5.5, 5.9, & 8.7** | Page\_\_\_\_
- B. Review and approve the following program reports, per **Organizational Standard 5.9 & 6.5**
  1. November & December 2025 Community Services, Weatherization & HVAC, and Housing Services | Page\_\_\_\_
  2. November & December 2025 Human Resources | Page\_\_\_\_

**V. Committee Reports**

**A. Executive Committee: Laura Ponce, Executive Director**

Review the following reports:

1. Contract Activity Report | Page\_\_\_\_
2. Program Monitoring Report | Page\_\_\_\_
3. Board Roster Report, per **Organizational Standards 1.1, 5.1, 5.4, 5.5, 5.6, & 5.7** | Page\_\_\_\_
4. Organizational Standards Report | Page\_\_\_\_
5. Executive Director Report



**B. Finance Committee**

1. Review the November 2025 Finance Reports, per **Organizational Standard 8.7. Approval pending the completion of the Finance Committee**: *Laura Ponce, Executive Director* | Page\_\_\_\_

**VI. New Business**

- Questions & Answers Session for Potential Private Sector Representatives Aide Polanco and Magdalena Rodriguez, per Organizational Standard 5.1. Swearing in Ceremony Will Follow Approval by the Board of Directors: *Laura Ponce, Executive Director* | Page\_\_\_\_
- Approve Aidee Polanco as a Private Sector Representative to the Project BRAVO Board of Directors: *Laura Ponce, Executive Director* | Page\_\_\_\_
- Accept Magdalena Rodriguez as a Private Sector Representative to the Project BRAVO Board of Directors: *Laura Ponce, Executive Director* | Page\_\_\_\_
- Resolution to Authorize the Executive Director to Sign Contracts and Agreements on Behalf of Project BRAVO for Fiscal Year 2026: *Laura Ponce, Executive Director* | Page\_\_\_\_
- Call for volunteers to serve on the Finance, Fundraising, and Code of Conduct Committees: *Laura Ponce, Executive Director*
- Call for a Volunteer to Serve as the Fifth Member of the Executive Committee: *Laura Ponce, Executive Director*
- Review and Approve the "Third Amendment to Lease Agreement" for the property located at 8909 Old County Drive, El Paso, TX: *Laura Ponce, Executive Director*
- Discuss Process for the 2025 Performance Evaluation of the Project BRAVO Executive Director per Organizational Standard 7.4: *Laura Ponce, Executive Director* | Page\_\_\_\_
- Presentation of the 2026 Meeting Calendar: *Laura Ponce, Executive Director* | Page\_\_\_\_

**VII. Old Business**

- A. None.

**VIII. Adjourn to Executive Session: Luis Perez, Board Chair**

This meeting is to be closed to review and discuss personnel matters under Tex. Gov't Code 551.074 and/or to deliberate the purchase, exchange, lease, or value of real property under Tex. Gov't Code 551.072. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such a closed meeting, then the Board may take action or vote on a matter posted for closed meeting when it reconvenes in open session.



- IX. **Community Updates: *Board Members***
- X. **Confirm Next Meeting Date/Time:** Tuesday, February 24, 2026, at 5:30 PM
- XI. **Adjournment**