



Board of Directors Meeting Agenda January 21, 2025

The January 2025 Meeting of the Board of Directors of Project BRAVO will be held Tuesday, January 21, 2025, at 5:30 PM MT at the Project BRAVO Central Center located at 2000 Texas Avenue, El Paso, TX 79901.

A copy of the agenda and board packet will be posted at www.projectbravo.org under the “Resources”/“Board of Directors” tabs. Members of the public may address the Board of Directors at the meeting by calling the Executive Assistant (915) 562-4100 ext. 114 at Project BRAVO at least 24 hours in advance of the scheduled meeting to place their name and topic on a list that will be given to the Board Chair on the day of the meeting. There will be a 3-minute time limit to make a public comment presentation. Directors will not hold a discussion about the topic presented by a member of the public if it is not on the agenda. Rather, at the Chairperson’s discretion, the item may be assigned to a committee for review.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order reflected on this meeting notice.

All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a board member requests that an item be withdrawn for individual consideration. Any board member can request an item be withdrawn for individual consideration.

I. Call to Order

II. Certification of Quorum

III. Public Comment

IV. Consent Agenda: *Alberto Mesta, Board Chair*

- A. Review and approve the meeting minutes from December 3, 2024 per **Organizational Standards 5.5, 5.9, & 8.7** | Page___
- B. Review and approve the following program reports, per **Organizational Standard 5.9 & 6.5**
 - 1. November & December 2024 Community Services, Weatherization & HVAC, and Housing Services | Page___
 - 2. November & December 2024 Human Resources | Page___

V. Committee Reports

A. Executive Committee: *Laura Ponce, Executive Director*

Review the following reports:

- 1. Contract Activity Report | Page___
- 2. Program Monitoring Report | Page___
- 3. Board Roster Report, per **Organizational Standards 1.1, 5.1, 5.4, 5.5, 5.6, & 5.7** | Page___
- 4. Organizational Standards Report | Page___
- 5. Executive Director Report



B. Finance Committee

1. Review and Approve the November 2024 Finance Reports, per **Organizational Standard 8.7: Fernando Escobedo, Jr., Board Treasurer** | Page___

VI. New Business

- A. Questions & Answers Session for Potential Public Sector Representative Ashlee Nicole Silvas. If the Board of Directors Approves the Nomination, Ms. Silvas will Serve as the Public Sector Board Representative for the Office of Texas State Representative Mary E. Gonzalez. Swearing-in Ceremony will Follow, per Organizational Standard 5.1: *Laura Ponce, Executive Director* | Page___
- B. Accept Edmundo Rodriguez to the Board of Directors as the Newly Elected Low-Income Representative for District II Lower Valley & Far Eastside. Swearing in ceremony for new board member will follow: *Laura Ponce, Executive Director* | Page___
- C. Accept Lindsey Trujillo to the Board of Directors as the Newly Elected Low-Income Representative for District III Central & Eastside. Swearing in ceremony for new board member will follow: *Laura Ponce, Executive Director* | Page___
- D. Resolution to Authorize the Executive Director to Sign Contracts and Agreements on Behalf of Project BRAVO for Fiscal Year 2025: *Laura Ponce, Executive Director* | Page___
- E. Request Volunteers from the Board to serve as Signatories for the First American Bank Account and J.P. Morgan Chase Bank Account for El Paso Community Action Program Project BRAVO, Inc.: *Laura Ponce, Executive Director*
- F. Reaffirm Laura Ponce, Executive Director and Approve the Addition of Ema Marciscano, Community Services Manager, and Mike Martinez, Weatherization & Maintenance Manager, as Signatories to the First American Bank Account and J.P. Morgan Chase Bank Account with Authority to Sign Checks: *Laura Ponce, Executive Director*
- G. Approve the Stated Board Members as Signatories for the First American Bank Account and J.P. Morgan Chase Bank Account for El Paso Community Action Program Project BRAVO, Inc.: *Laura Ponce, Executive Director*
- H. Remove Sylvia Carron as Signatory to the First American Bank Account and J.P. Morgan Chase Bank Account and Authority to Sign Checks: *Laura Ponce, Executive Director*
- I. Presentation of the 2025 Meeting Calendar: *Laura Ponce, Executive Director* | Page___

VII. Old Business

- A. Discuss Process for the 2024 Performance Evaluation of the Project BRAVO Executive Director per **Organizational Standard 7.4: Laura Ponce, Executive Director** | Page___



VIII. Adjourn to Executive Session: *Alberto Mesta, Board Chair*

This meeting is to be closed to review and discuss personnel matters under Tex. Gov't Code 551.074 and/or to deliberate the purchase, exchange, lease, or value of real property under Tex. Gov't Code 551.072. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such a closed meeting, then the Board may take action or vote on a matter posted for closed meeting when it reconvenes in open session.

IX. Community Updates: *Board Members*

X. Confirm Next Meeting Date/Time: Tuesday, February 21, 2025, at 5:30 PM

XI. Adjournment