



Board of Directors Meeting Agenda August 19, 2025

The August 2025 Meeting of the Board of Directors of Project BRAVO will be held Tuesday, August 19, 2025, at 5:30 PM MT at the Project BRAVO Central Center located at 2000 Texas Avenue, El Paso, TX 79901.

A copy of the agenda and board packet will be posted at www.projectbravo.org under the “Resources”/“Board of Directors” tabs. Members of the public may address the Board of Directors at the meeting by calling the Executive Assistant (915) 562-4100 ext. 114 at Project BRAVO at least 24 hours in advance of the scheduled meeting to place their name and topic on a list that will be given to the Board Chair on the day of the meeting. There will be a 3-minute time limit to make a public comment presentation. Directors will not hold a discussion about the topic presented by a member of the public if it is not on the agenda. Rather, at the Chairperson’s discretion, the item may be assigned to a committee for review.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order reflected on this meeting notice.

All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a board member requests that an item be withdrawn for individual consideration. Any board member can request an item be withdrawn for individual consideration.

- I. **Call to Order**
- II. **Certification of Quorum**
- III. **Public Comment**
- IV. **Consent Agenda:** *Alberto Mesta, Board Chair*
 - A. Review and approve the meeting minutes from July 29, 2025 per **Organizational Standards 5.5, 5.9, & 8.7** | Page____
 - B. Review and approve the following program reports, per **Organizational Standard 1.3, 5.9 & 6.5**
 - 1. July 2025 Community Services, Weatherization & HVAC, and Housing Services | Page____
 - 2. July 2025 Human Resources | Page____
- V. **Committee Reports**
 - A. **Executive Committee:** *Laura Ponce, Executive Director*
Review the following reports:
 - 1. Contract Activity Report | Page____
 - 2. Program Monitoring Report | Page____
 - 3. Board Roster Report, per **Organizational Standards 1.1, 5.1, 5.4, 5.5, 5.6, & 5.7** | Page____
 - 4. Organizational Standards Report | Page____
 - 5. Executive Director Report



B. Finance Committee

1. Review and Approve the July 2025 Finance Reports, per **Organizational Standard 8.7**: *Fernando Escobedo, Jr., Board Treasurer* | Page____

VI. New Business

- A. Accept Raymundo Calzadias to the Board of Directors as the Newly Elected Low-Income Representative for District III Lower Valley & Far Eastside. Swearing in ceremony for new board member will follow: *Laura Ponce, Executive Director* | Page____
- B. Accept Proclamation for Extending Term Limits for Members of the Private Sector per El Paso Community Action Program Project BRAVO, Inc. Bylaws: *Laura Ponce, Executive Director* | Page____
- C. Review and Approve the “Texas Department of Housing and Community Affairs Community Services Block Grant Proposed Budget, Program Year 2026”: *Laura Ponce, Executive Director* | Page_____
- D. Review and Approve the Community Services Block Grant Community Action Plan (CAP), Program Year 2026 per **Organizational Standards 2.1, 2.2, 4.2, 4.3 & 4.4**: *Laura Ponce, Executive Director* | Attachment
- E. Present the Project BRAVO 2024 Annual Report, per **Organizational Standard 2.3**: *Laura Ponce, Executive Director* | Page_____
- F. Discuss and accept the Salary Review of the Project BRAVO Executive Director per **Organizational Standard 7.5**: *Laura Ponce, Executive Director*

VII. Old Business

- A. Update on the Filing of the 2024 Form 990, per **Organizational Standard 8.6**: *Laura Ponce, Executive Director*
- B. Discuss Process for the 2024 Performance Evaluation of the Project BRAVO Executive Director per **Organizational Standard 7.4**: *Laura Ponce, Executive Director*

VIII. Adjourn to Executive Session: Alberto Mesta, Board Chair

This meeting is to be closed to review and discuss personnel matters under Tex. Gov’t Code 551.074 and/or to deliberate the purchase, exchange, lease, or value of real property under Tex. Gov’t Code 551.072. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such a closed meeting, then the Board may take action or vote on a matter posted for closed meeting when it reconvenes in open session.

IX. Community Updates: Board Members

- X. **Confirm Next Meeting Date/Time:** Tuesday, September 23, 2025, at 5:30 PM

XI. Adjournment