



## Board of Directors Annual Meeting Agenda May 25, 2021

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A Regular meeting of the Board of Directors of Project BRAVO, Inc. will be held Tuesday, May 25, 2021, at 1:30 PM via Google Meet.

Effective March 16, 2020, the Governor of Texas, Greg Abbott, has temporarily suspended a limited number of open meeting laws in response to the COVID-19 disaster. In an effort to adhere to Center for Disease Control guidelines to limit social contact, Project BRAVO will be conducting the meeting through video and teleconference.

Members of the public may join the meeting by emailing [acortez@projectbravo.org](mailto:acortez@projectbravo.org) to request an electronic invitation or call toll free (484) 841-9449; PIN: 577 243 771#. A copy of the agenda and board packet will be posted at [www.projectbravo.org](http://www.projectbravo.org) under the "Resources"/"Board of Directors" tabs. Members of the public may address the Board of Directors at the meeting by calling the Executive Assistant (915) 562-4100 ext. 114 at Project BRAVO at least 24 hours in advance of the scheduled meeting to place their name and topic on a list that will be given to the Board Chair on the day of the meeting. There will be a 3-minute time limit to make a public comment presentation. Directors will not hold a discussion about the topic presented by a member of the public if it is not on the agenda. Rather, at the Chairperson's discretion, the item may be assigned to a committee for review.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order reflected on this meeting notice.

**I. Call to Order**

**II. Certification of Quorum**

**III. Public Comment**

**IV. Consent Agenda: *Gabriella Reed, Board Chair***

- A. Review and approve the meeting minutes from April 27, 2021, per **Organizational Standards 5.5, 5.9, & 8.7** | Page\_\_\_\_\_
  
- B. Review and approve the following program reports, per **Organizational Standard 5.9 & 6.5**
  - 1. April 2021 Community Services | Page\_\_\_\_\_
  - 2. April 2021 Weatherization & HVAC Services | Page\_\_\_\_\_
  - 3. April 2021 Housing Services | Page\_\_\_\_\_
  - 4. April 2021 Human Resources | Page\_\_\_\_\_
  - 5. April 2021 COVID Relief Programs | Page\_\_\_\_\_
  - 6. April 2021 Strategic Plan | Page\_\_\_\_\_



**V. Committee Reports**

**A. Executive Committee:** *Laura Ponce, Executive Director*

Review the following reports:

1. Contract Activity Report | Page \_\_\_\_\_
2. Program Monitoring Report | Page \_\_\_\_\_
3. Board Roster Report, per **Organizational Standards 1.1, 5.1, 5.4, 5.5, 5.6, & 5.7** | Page \_\_\_\_\_
4. Organizational Standards Report | Page \_\_\_\_\_
5. Executive Director Report

**B. Finance Committee**

1. Review and Accept the April 2021 Finance Report, per **Organizational Standard 8.7**, *Laurencio Bosquez, Treasurer* | Page \_\_\_\_\_

**VI. New Business**

- A. Review and Accept the “Project BRAVO 2021 Community Assessment for the County of El Paso” per **Organizational Standards 1.1, 1.2, 2.1, 2.2, 3.1, 3.2, 3.3, 3.4, 3.5 & 6.4**, *Laura Ponce, Executive Director* | Attachment
- B. Update on the Low-Income Representative Elections and Call for Volunteer to Serve on the Counting Committee, *Laura Ponce, Executive Director*
- C. Update on the Start of the Processes to Complete the 2020 Annual Fiscal Audit and IRS Form 990, per **Organizational Standards 8.1, 8.3, 8.4, 8.5 & 8.6**, *Martin Dominguez, Chief Financial Officer*

**VII. Old Business**

- A. None

**VIII. Adjourn to Executive Session:** *Gabriella Reed, Board Chair*

This meeting is to be closed to review and discuss personnel matters under Tex. Gov’t Code 551.074. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such a closed meeting, then the Board may take action, decision, or vote on a matter posted for closed meeting when it reconvenes in open session.

**IX. Community Updates:** *Board Members*

**X. Confirm Next Meeting Date/Time:** Tuesday, June 29, 2021 at 1:30 PM via Google Meet

**XI. Adjournment**