



## Board of Directors Meeting Agenda May 20, 2025

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The May 2025 Meeting of the Board of Directors of Project BRAVO will be held Tuesday, May 20, 2025, at 5:30 PM MT at the Project BRAVO Central Center located at 2000 Texas Avenue, El Paso, TX 79901.

A copy of the agenda and board packet will be posted at [www.projectbravo.org](http://www.projectbravo.org) under the “Resources”/“Board of Directors” tabs. Members of the public may address the Board of Directors at the meeting by calling the Executive Assistant (915) 562-4100 ext. 114 at Project BRAVO at least 24 hours in advance of the scheduled meeting to place their name and topic on a list that will be given to the Board Chair on the day of the meeting. There will be a 3-minute time limit to make a public comment presentation. Directors will not hold a discussion about the topic presented by a member of the public if it is not on the agenda. Rather, at the Chairperson’s discretion, the item may be assigned to a committee for review.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order reflected on this meeting notice.

All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a board member requests that an item be withdrawn for individual consideration. Any board member can request an item be withdrawn for individual consideration.

**I. Call to Order**

**II. Certification of Quorum**

**III. Public Comment**

**IV. Consent Agenda:** *Alberto Mesta, Board Chair*

- A. Review and approve the meeting minutes from March 27, 2025 per **Organizational Standards 5.5, 5.9, & 8.7** | Page\_\_\_\_
- B. Review and approve the following program reports, per **Organizational Standard 5.9 & 6.5**
  - 1. March & April 2025 Community Services, Weatherization & HVAC, and Housing Services | Page\_\_\_\_
  - 2. March & April 2025 Human Resources | Page\_\_\_\_
  - 3. Client Satisfaction Survey Results for January to March 2025 per **Organizational Standard 1.3**

**V. Committee Reports**

**A. Executive Committee:** *Laura Ponce, Executive Director*

Review the following reports:

- 1. Contract Activity Report | Page\_\_\_\_
- 2. Program Monitoring Report | Page\_\_\_\_
- 3. Board Roster Report, per **Organizational Standards 1.1, 5.1, 5.4, 5.5, 5.6, & 5.7** | Page\_\_\_\_
- 4. Organizational Standards Report | Page\_\_\_\_
- 5. Executive Director Report



**B. Finance Committee**

1. Review and Approve the March & April 2025 Finance Reports, per **Organizational Standard 8.7:**  
*Fernando Escobedo, Jr., Board Treasurer* | Page\_\_\_\_

**VI. New Business**

- A. Accept the Resignation of Lindsey Trujillo, Low-income Representative for the Lower Valley & Far Eastside:  
*Alberto Mesta, Board Chair* | Page\_\_\_\_
- B. Call for Volunteers to Serve on the Low-Income Representative Election Committee for District III Per Guidelines Provided in Appendix II of the Project BRAVO Board of Directors Bylaws: *Laura Ponce, Executive Director*
- C. Call for a Volunteer to Serve as the Fifth Member of the Executive Committee: *Laura Ponce, Executive Director*
- D. Discussion Regarding Board Terms and Vacancies Anticipated for January of 2026: *Laura Ponce, Executive Director*
- E. Discuss and take possible action regarding lawsuit styled, *Sandra Trejo v. Project BRAVO*, In the 243<sup>rd</sup> Judicial District Court, Cause Number 2023DCV0501: *Rosemary Marin, Attorney, ScottHulse PC*

**VII. Old Business**

- A. Discuss Process for the 2024 Performance Evaluation of the Project BRAVO Executive Director per **Organizational Standard 7.4:** *Laura Ponce, Executive Director*

**VIII. Adjourn to Executive Session:** *Alberto Mesta, Board Chair*

This meeting is to be closed to review and discuss personnel matters under Tex. Gov't Code 551.074 and/or to deliberate the purchase, exchange, lease, or value of real property under Tex. Gov't Code 551.072. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such a closed meeting, then the Board may take action or vote on a matter posted for closed meeting when it reconvenes in open session.

**IX. Community Updates:** *Board Members*

**X. Confirm Next Meeting Date/Time:** Tuesday, June 24, 2025, at 5:30 PM

**XI. Adjournment**