



## Board of Directors Meeting Agenda May 24, 2022

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A regular meeting of the Board of Directors of Project BRAVO, Inc. will be held Tuesday, May 24, 2022, at 5:30 PM at the Sylvia Carreon Community Center located at 715 Lomita Dr, El Paso, TX 79907.

A copy of the agenda and board packet will be posted at [www.projectbravo.org](http://www.projectbravo.org) under the "Resources"/"Board of Directors" tabs. Members of the public may address the Board of Directors at the meeting by calling the Executive Assistant (915) 562-4100 ext. 114 at Project BRAVO at least 24 hours in advance of the scheduled meeting to place their name and topic on a list that will be given to the Board Chair on the day of the meeting. There will be a 3-minute time limit to make a public comment presentation. Directors will not hold a discussion about the topic presented by a member of the public if it is not on the agenda. Rather, at the Chairperson's discretion, the item may be assigned to a committee for review.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order reflected on this meeting notice.

All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a board member requests that an item be withdrawn for individual consideration. Any board member can request an item be withdrawn for individual consideration.

**I. Call to Order**

**II. Certification of Quorum**

**III. Public Comment**

**IV. Consent Agenda:** *Fred Perea, Board Chair*

- A. Review and approve the meeting minutes from March 04, 2022, per **Organizational Standards 5.5, 5.9, & 8.7**  
| Page \_\_\_\_\_
- B. Review and approve the following program reports, per **Organizational Standard 1.3, 5.9, & 6.5**
  - 1. January, February, March & April 2022 Community Services, Weatherization & HVAC, and Housing Services | Page \_\_\_\_\_
  - 2. January, February, March & April 2022 Human Resources | Page \_\_\_\_\_
  - 3. January, February, March & April 2022 Strategic Plan | Page \_\_\_\_\_

**V. Committee Reports**

- A. **Executive Committee:** *Laura Ponce, Executive Director*



Review the following reports:

1. Contract Activity Report | Page\_\_\_\_\_
2. Program Monitoring Report | Page\_\_\_\_\_
3. Board Roster Report, per **Organizational Standards 1.1, 5.1, 5.4, 5.5, 5.6, & 5.7** | Page\_\_\_\_\_
4. Organizational Standards Report | Page\_\_\_\_\_
5. Executive Director Report

**B. Finance Committee**

1. Review and Accept the January, February, March and April 2022 Finance Reports, per **Organizational Standard 8.7: Alberto Mesta, Treasurer** | Page\_\_\_\_\_

**VI. New Business**

- A. Presentation on the Low Income Household Water (LIHWAP) Assistance Program: *Mona Jacobs, COO*
- B. Approve the Fifth Member of the Executive Committee: *Laura Ponce, Executive Director*
- C. Discuss and Approve Fernando Escobedo, Jr.'s Designation as the Private Sector Representative to the Makios Technology Organization: *Laura Ponce, Executive Director*
- D. Review and Approve a Change in the Mileage Rate to from 56.0 Cents per Mile to the 2022 IRS Mileage Rate of 58.5 Cents per Mile: *Martin Dominguez, Chief Financial Officer* | Page\_\_\_\_\_
- E. Review and Approve Resolution for Acceptance of the 2022 CSBG Contract: *Laura Ponce, Executive Director* | Page\_\_\_\_\_
- F. Update on the 2021 Fiscal Audit and Filing of 2021 Form 990, per **Organizational Standards 8.1 & 8.6: Martin Dominguez, Chief Financial Officer** | Page\_\_\_\_\_

**VII. Old Business**

- A. None.

**VIII. Adjourn to Executive Session: Fred Perea, Board Chair**

This meeting is to be closed to review and discuss personnel matters under Tex. Gov't Code 551.074. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such a closed meeting, then the Board may take action or vote on a matter posted for closed meeting when it reconvenes in open session.

**IX. Community Updates: Board Members**

- X. Confirm Next Meeting Date/Time:** Tuesday, June 21, 2022, at 5:30 PM

**XI. Adjournment**